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Customer Service Jobs From Home - Live Customer Service Coordinator - No Experience Required

Description

Company: Professional Services Network Inc. **Position:** Live Customer Service Coordinator **Job Category:** Customer Service Jobs From Home **Division:** Client Relations Department **Employment Classification:** Independent Contractor **Location:** Remote (United States) **Hourly Compensation:** \$25-35 per hour **Schedule:** Flexible 5-40 hours per week

Hiring organization

Work From Home Tech Jobs

Base Salary

\$ 25 - \$ 35

Industry

Customer Service

Job Location

Remote work possible

Date posted

September 21, 2025

Valid through

01.01.2029

PROFESSIONAL POSITION OVERVIEW

Professional Services Network Inc. is actively recruiting qualified candidates for customer service jobs from home providing exceptional client support through advanced digital communication systems. This Live Customer Service Coordinator position delivers professional assistance via website chat platforms and social media channels while maintaining superior service standards. Customer service jobs from home at Professional Services Network offer competitive compensation ranging \$25-35/hour with comprehensive professional development programs and merit-based advancement opportunities. Live customer service coordinators operate independently from personal workspaces while contributing to organizational client satisfaction objectives and business excellence. This professional opportunity provides customer service jobs from home requiring no previous industry experience as our comprehensive training curriculum develops all necessary competencies for career success. Live customer service coordinators build valuable professional skills while establishing rewarding careers in the expanding digital client services industry.

CORE PROFESSIONAL RESPONSIBILITIES

Client Service Excellence Delivery

Primary Client Interaction Management Deliver professional client assistance through website chat systems responding to inquiries within established service level agreements and quality parameters. Customer service jobs from home require advanced multitasking capabilities managing multiple concurrent client conversations while maintaining service excellence standards. Provide client support through social media messaging platforms including Facebook, Instagram, Twitter, and LinkedIn with consistent professional representation and brand standards compliance. Live customer service coordinators resolve client concerns, deliver product guidance, and facilitate positive client experiences across all digital communication channels. Maintain comprehensive documentation of client interactions for quality assurance evaluation, performance assessment, and

business intelligence analysis. Customer service jobs from home include detailed record-keeping responsibilities supporting service enhancement initiatives and organizational improvement objectives.**Advanced Client Problem Resolution** Conduct systematic client needs assessment using proven consultation techniques and active listening methodologies to identify optimal solutions and recommendations. Live customer service coordinators employ professional consultation approaches understanding client requirements and delivering relevant assistance.Resolve client complaints and service challenges through empathetic communication, innovative problem-solving strategies, and professional persistence while maintaining positive client relationships. Customer service jobs from home require exceptional patience and professionalism when managing complex situations and challenging client interactions.Coordinate with senior staff and team members for escalated issue resolution and situations requiring additional expertise or authorization levels. Live customer service coordinators participate in collaborative problem-solving ensuring comprehensive client satisfaction and effective issue resolution.**Business Development and Revenue Support** Identify client business opportunities and provide strategic service recommendations based on comprehensive needs analysis and professional consultation methodologies. Customer service jobs from home contribute substantially to revenue objectives through professional client guidance and relationship development.Facilitate client engagements by sharing relevant service information, promotional opportunities, and value-added programs during interactions to enhance client value and satisfaction. Live customer service coordinators help clients access beneficial services while supporting business growth requirements.Provide comprehensive engagement assistance including consultation procedures, service selection, and agreement completion ensuring successful client outcomes. Customer service jobs from home include complete business development support from initial client interest through final engagement confirmation.

Professional Performance Standards

Service Quality Excellence Requirements Maintain minimum 92% client satisfaction rating through consistent professional service delivery and effective problem resolution capabilities. Customer service jobs from home participate in comprehensive quality monitoring programs with regular performance feedback and professional development coaching.Achieve established productivity metrics and response time objectives while maintaining superior service quality standards and client satisfaction goals. Live customer service coordinators demonstrate efficiency and effectiveness through measurable performance indicators and positive client feedback.Participate actively in professional collaboration including knowledge sharing, peer mentoring, and collective problem-solving for enhanced service delivery and career development. Customer service jobs from home contribute to organizational effectiveness and continuous learning through active participation and expertise sharing.

COMPENSATION AND PROFESSIONAL DEVELOPMENT

Professional Compensation Structure

Base Hourly Rate Framework Customer service jobs from home begin at competitive professional rates ranging \$25-35/hour based on availability assessment, communication skills evaluation, and training program performance. Live customer service coordinators receive compensation reflecting professional service delivery value and industry standards.Quarterly performance evaluations include potential compensation enhancements of \$3-6/hour based on client

satisfaction achievement, productivity excellence, and professional development accomplishments. Customer service jobs from home provide merit-based advancement through demonstrated competency and service excellence.**Professional Achievement Recognition** Monthly performance bonuses ranging \$175-475 reward exceptional client satisfaction ratings, productivity leadership, and professional excellence demonstration. Customer service jobs from home recognize superior performance through substantial additional compensation opportunities. Quarterly achievement awards between \$375-675 celebrate sustained service excellence, professional growth accomplishments, and meaningful organizational contributions. Live customer service coordinators receive comprehensive recognition for consistent high performance and professional leadership. Annual professional recognition bonuses of \$550-1100 acknowledge long-term career commitment and continued professional development within customer service jobs from home. Professional stability and ongoing excellence earn substantial financial recognition and advancement consideration.

Career Advancement Pathways

Professional Growth Opportunities Senior Live Customer Service Coordinator positions offer enhanced compensation ranging \$35-43/hour with expanded responsibilities including complex client engagement and team mentorship duties. Customer service jobs from home provide clear advancement trajectories with increased earning potential and professional development. Team Leadership positions offer supervisory compensation ranging \$42-55/hour with management responsibilities including performance coaching, team coordination, and operational oversight. Live customer service coordinators advance to leadership roles through demonstrated excellence and management capability. Department Management roles provide executive compensation ranging \$50-68/hour with strategic planning participation and comprehensive organizational management responsibilities. Customer service jobs from home careers progress to senior management levels through sustained performance excellence and professional achievement.

ESSENTIAL PROFESSIONAL QUALIFICATIONS

Educational and Professional Background

Educational Requirements High school diploma or equivalent required for customer service jobs from home consideration. Post-secondary education preferred but not mandatory as professional success depends on communication excellence and client service aptitude rather than formal credentials.**Professional Experience Standards** No previous client service experience required for customer service jobs from home positions as comprehensive training programs provide necessary professional competencies. Live customer service expertise develops through structured learning and practical application rather than prior industry background. Demonstrated professional work history showing reliability, achievement, and professionalism in any field considered valuable for candidate assessment. Character and professional conduct evaluation more important than specific industry experience for customer service jobs from home success.

Essential Professional Competencies

Communication Excellence Standards Outstanding written English communication skills including excellent grammar, professional tone consistency, and clear expression for diverse client demographics. Customer service jobs from home demand exceptional written interaction standards for client satisfaction and

brand representation. Advanced interpersonal communication abilities including empathy, active listening, and solution-focused approaches for effective client relationship management. Live customer service coordinators must demonstrate patience, understanding, and professional communication strategies. **Technical Proficiency Requirements** Proficient computer operation including web browser navigation, multi-application management, and software utilization for client service platforms. Customer service jobs from home require comfortable technology usage and platform mastery capability. Typing speed minimum 45 words per minute with accuracy for efficient client communication and documentation requirements. Live customer service coordinators maintain productivity standards while ensuring communication quality and professionalism. **Professional Attributes and Characteristics** Strong client service orientation with genuine commitment to helping others achieve objectives through professional assistance. Customer service jobs from home require authentic dedication to creating exceptional client experiences and building lasting relationships. Exceptional self-motivation and accountability for consistent performance in independent work environments without direct supervision. Live customer service coordinators demonstrate professional discipline and commitment to service excellence. Reliable availability for minimum 5 hours weekly with flexibility to increase commitment based on performance achievements and business opportunities. Customer service jobs from home accommodate personal scheduling while ensuring comprehensive service coverage.

COMPREHENSIVE PROFESSIONAL TRAINING

Initial Professional Development Program

Foundation Training Curriculum (22 hours) Intensive training covering advanced client service methodology, professional communication excellence, and platform navigation for service mastery. Customer service jobs from home preparation includes client psychology principles, conflict resolution techniques, and organizational service philosophy. Comprehensive hands-on platform training with chat management systems, social media tools, and client relationship software for technical expertise development. Live customer service coordinators achieve platform mastery and workflow optimization for maximum efficiency and client satisfaction. **Advanced Professional Skills Development (13 hours)** Specialized instruction in complex client situations, sophisticated problem-solving techniques, and consultative business development strategies. Customer service jobs from home professionals develop expertise for challenging scenarios and advanced service responsibilities. Quality assurance training covering performance measurement systems, self-evaluation techniques, and continuous improvement methodologies for career advancement. Live customer service coordinators learn professional development approaches and performance excellence maintenance. **Professional Competency Validation (5 hours)** Supervised client interactions with real-time coaching and comprehensive competency verification ensuring readiness for independent service delivery. Customer service jobs from home certification requires demonstrated mastery in actual client service situations. Professional performance assessment and skill validation through practical demonstration of client service capabilities and quality standards achievement. Live customer service coordinators complete training through objective competency verification and professional readiness confirmation.

Ongoing Professional Development Support

Monthly Professional Enhancement Programs Mandatory participation in monthly advanced training workshops covering industry innovations, platform developments, and cutting-edge client service techniques. Customer service jobs

from home require continuous learning and skill advancement for career progression. Individualized professional coaching sessions with detailed performance feedback and strategic improvement planning based on client satisfaction metrics and quality assessments. Live customer service coordinators receive personalized development guidance and career planning assistance. **Leadership Development and Career Advancement Training** Comprehensive leadership development programs for exceptional performers demonstrating management potential and organizational advancement readiness. Customer service jobs from home provide structured pathways for career progression and increased leadership responsibility. Professional development investment including external training programs, industry certifications, and advanced skill enhancement activities supporting career objectives. Live customer service coordinators benefit from substantial organizational investment in professional growth and advancement preparation.

PROFESSIONAL WORK ENVIRONMENT

Remote Work Professional Standards

Professional Home Office Requirements Customer service jobs from home operate from professional home workspace environments with appropriate technology infrastructure and minimal distractions during scheduled operational hours. Live customer service coordinators maintain professional work environment standards regardless of geographic location. Flexible professional scheduling within comprehensive operational coverage requirements accommodating personal commitments while ensuring optimal client service availability. Customer service jobs from home balance individual lifestyle needs with business operational excellence demands. **Technology Infrastructure and Professional Support** High-speed internet connectivity with minimum 30 Mbps download speed for reliable platform performance and consistent service delivery excellence. Customer service jobs from home depend on superior technology infrastructure for professional client interactions. Advanced computer equipment with current operating systems and updated web browser compatibility for all required client service applications and platforms. Live customer service coordinators utilize professional-grade technology supporting optimal performance and service delivery.

Professional Performance Management

Comprehensive Performance Monitoring Systems Regular professional performance evaluation through detailed client interaction analysis with constructive feedback and strategic professional development coaching. Customer service jobs from home include sophisticated quality assurance programs ensuring service excellence and career advancement. Objective performance measurement through comprehensive client satisfaction scoring, response time analytics, and resolution effectiveness tracking systems. Live customer service coordinators receive transparent performance assessment and targeted improvement guidance. **Professional Team Collaboration** Virtual professional team environments and advanced digital collaboration tools maintaining professional relationships and comprehensive knowledge sharing despite geographic distribution. Customer service jobs from home foster collaborative professional culture through structured communication and peer support systems. Professional peer mentorship programs and collaborative problem-solving initiatives supporting professional development and service quality improvement. Live customer service coordinators contribute to organizational success through active participation and professional expertise sharing.

PROFESSIONAL APPLICATION PROCESS

Application Submission Requirements

Professional Application Process Submit comprehensive application through company website using designated Apply Now button below position posting. Customer service jobs from home applications emphasize communication excellence and client service potential rather than extensive experience documentation requirements. Professional cover letter submission explaining specific interest in customer service jobs from home and client service career motivation. Live customer service coordinator candidates demonstrate professional enthusiasm and career commitment through comprehensive application materials.

Professional Candidate Evaluation

Comprehensive Professional Assessment Thorough evaluation based on written communication excellence, client service aptitude, professional attitude demonstration, and availability commitment. Customer service jobs from home success depends on exceptional personal qualities and professional development potential. Advanced client service scenario assessment measuring sophisticated problem-solving ability, communication effectiveness, and professional judgment application. Live customer service coordinators demonstrate exceptional competency through realistic situation responses and innovative solution development. **Efficient Professional Selection Timeline** Application review completed within 24-48 hours with prompt professional communication regarding candidacy status and detailed next steps. Customer service jobs from home hiring maintains efficient processing while respecting candidate time and business operational needs. Professional training coordination begins immediately upon candidate selection with flexible scheduling options accommodating personal availability and optimal learning preferences. Live customer service coordinators begin earning competitive income promptly through streamlined onboarding and comprehensive development programs.

Professional Employment Authorization

Comprehensive Professional Background Verification Standard background investigation and employment eligibility verification required for client data access and comprehensive security compliance. Customer service jobs from home maintain exceptional security standards for client information protection and business operational integrity. Professional reference verification and comprehensive employment history confirmation supporting thorough candidate evaluation and selection decisions. Live customer service coordinators undergo comprehensive but respectful screening processes ensuring professional standards. **Professional Contract Documentation** Independent contractor agreement completion including detailed compensation terms, performance expectations, and comprehensive professional standards. Customer service jobs from home operate under clear contractual relationships with defined responsibilities and advancement opportunities. Professional tax documentation and efficient payment processing setup ensuring accurate and timely compensation delivery. Live customer service coordinators receive professional payment arrangements and proper employment classification supporting career development.

ORGANIZATIONAL PROFESSIONAL COMMITMENT

Professional Services Network Inc. maintains unwavering commitment to equal

opportunity employment practices for all customer service jobs from home without discrimination based on race, color, religion, gender, national origin, age, disability, veteran status, or other protected characteristics. Comprehensive reasonable accommodations provided for qualified individuals with disabilities to perform essential job functions effectively. Customer service jobs from home welcome diverse candidates and actively support inclusive workplace participation and professional advancement. **Ready to advance your professional career with customer service jobs from home offering \$25-35/hour compensation and comprehensive professional development? Click Apply Now to join our elite Live Customer Service team and launch your successful remote career with exceptional professional opportunities!**



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