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Customer Support Chat Agent – Remote Role, No Degree Required

Description

Position Summary

A rapidly expanding digital services brand is now hiring Customer Support Chat Agents to work fully remotely. This is a non-phone role ideal for individuals who prefer to work independently and communicate via written messaging rather than calls. Whether you're new to the workforce or switching careers, no college degree or prior customer service experience is needed to apply. Comprehensive training is included. In this position, you will be responsible for responding to customer questions through a web-based chat interface. You'll help users with product inquiries, order issues, and general troubleshooting while following pre-written templates and support documentation. The job is designed to be beginner-friendly, offering flexibility, structure, and a clear path to remote employment with consistent income and advancement opportunities.

What You'll Be Doing

Managing Live Chat Conversations

Receive and respond to customer inquiries via the company's browser-based live chat dashboard. You will support customers by providing real-time answers to order questions, product concerns, login problems, and other service requests.

Following Support Guidelines and Scripts

You'll use an internal knowledge base and a collection of tested scripts to ensure your replies are accurate, helpful, and aligned with company policy. You'll learn to personalize your responses without deviating from the official procedures.

Escalating Complex Issues

When a customer issue falls outside your ability to resolve, you'll tag the chat and escalate it to the appropriate team. You are never expected to handle refunds, sensitive account actions, or technical development issues directly.

Documenting Each Interaction

Each chat must be briefly summarized and categorized using internal tools. These summaries help maintain customer history and improve team coordination.

Hiring organization

Work From Home Chat Support

Industry

Customer Service

Job Location

Remote work possible

Base Salary

\$ 25 - \$ 35

Date posted

February 2, 2025

Valid through

01.01.2029

Juggling Multiple Chats

During peak periods, you may manage up to three concurrent chats. The platform is designed with tabs and alerts to help you stay on top of conversations and deliver timely responses.

A Day in the Life

Your workday begins when you log into the platform from your home computer. Once you're marked as "online," incoming chats will be routed to your queue. You'll use provided materials to guide conversations and resolve inquiries efficiently. Support team members and supervisors are available via internal chat if you need help during your shift. No calls, meetings, or video conferencing are required. When your shift ends, you log out and are free for the day—no off-the-clock tasks or check-ins required.

Required Skills & Qualifications

- No college degree or formal training required
- No previous customer service experience needed
- Basic typing speed (minimum 30 words per minute preferred)
- Clear written English and communication skills
- Familiarity with using a web browser and navigating websites
- Reliable internet connection (10 Mbps or higher)
- Desktop or laptop computer (not compatible with tablets or phones)

How to Thrive in a Remote Role

Set a Work-Friendly Environment

Choose a quiet space with minimal distractions where you can focus during your shift. A clean workspace can help you remain efficient and focused during high-volume periods.

Stay Familiar with Support Tools

Use the provided knowledge base and scripts as your go-to resources. Learning how to quickly reference and apply templates makes each chat smoother and keeps your response time low.

Stick to Your Schedule

Although flexible, showing up for your chosen time blocks helps you build consistency, avoid account pauses, and qualify for longer-term opportunities or promotions.

Ask for Support When You Need It

If a customer chat goes beyond your knowledge or permissions, reach out via internal chat. Help is always available during every active shift, and no issue is ever yours to solve alone.

Perks & Benefits

- Hourly pay ranging from \$25 to \$35 depending on experience and

performance

- Work from anywhere – this is a 100% remote position
- Zero phone communication – no voice or video contact required
- Flexible scheduling – choose part-time or full-time hours
- Weekly direct deposit or PayPal payments
- Paid onboarding and training resources
- Opportunities to move into senior roles after 60–90 days of consistent performance

Frequently Asked Questions

Can I apply without a resume?

Yes. No resume is needed. Instead, you'll complete a quick application and demonstrate basic typing and internet usage skills. If you qualify, you'll be invited to begin training within a few days.

Is this job available globally?

Yes. As long as you meet the technology requirements and are fluent in written English, you can apply from any location worldwide.

Are there opportunities for growth?

Yes. Consistent, high-performing agents are offered leadership or QA roles within the team. These roles come with higher pay and additional responsibilities but are still remote and chat-based.

Do I need to install software?

No. The platform is browser-based and accessed through secure login credentials. No installation is necessary, and all updates happen server-side.

When will I receive my first paycheck?

Wages are processed weekly. Most new agents receive their first paycheck within 7–10 days of completing onboarding and working their first few shifts.

How to Apply

Start by submitting a brief online application that includes your name, email, device information, typing test score, and general availability. No resume or cover letter is required. If selected, you'll receive an email with next steps and an invitation to begin the remote training program. Once certified, you'll be able to pick your schedule and start earning as soon as the following week.

Why This Remote Job Is Perfect for You

If you're looking for a simple, reliable way to begin working remotely, this Customer Support Chat Agent role offers one of the most accessible paths. With no degree, experience, or technical background needed, this is a rare opportunity to earn a professional wage while developing valuable communication skills. Whether you're starting your career, changing industries, or just need a flexible source of income, this position is designed to help you succeed from day one—all from the comfort of your home.



APPLY NOW

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