



<https://jobtacular.com/job/entry-level-virtual-assistant-customer-chat-support-19-hour/>

## Entry Level | Entry Level Work From Home Virtual Assistant Customer Chat Support (\$19/hour), Paying \$25-\$35 per hour

### Description

Are you looking for a challenging and rewarding job that allows you to work from the comfort of your own home? Do you have excellent communication skills and a passion for customer service? If so, we have the perfect opportunity for you! Our client, a leading online chat support company that provides chat representatives to major brands, is currently looking for an Entry Level Virtual Assistant Customer Chat Support to join their team.

### Job Overview

In this role, you will be responsible for providing outstanding customer service and technical support to customers via online chat support. You will work closely with customers to provide solutions to their issues, answer their inquiries, and ensure their overall satisfaction with the service. You will also work collaboratively with the team to achieve common goals and objectives.

### Responsibilities

As an Entry Level Virtual Assistant Customer Chat Support, your key responsibilities will include:

#### Communicate effectively and efficiently with customers via online chat support

Your primary responsibility will be to communicate with customers via online chat support. You will need to have excellent communication skills, both written and verbal, and be able to convey information and solutions clearly and effectively.

#### Provide excellent customer service and technical support to customers

You will be responsible for providing outstanding customer service and technical support to customers. You will need to have a deep understanding of the products or services that you are supporting, and be able to troubleshoot and provide solutions to customer issues in a timely and effective manner.

#### Provide solutions to customer issues and answer customer inquiries

Your role will also involve providing solutions to customer issues and answering customer inquiries. You will need to have a strong problem-solving ability and be able to think creatively to provide customers with the best possible solutions.

### Hiring organization

Tech Connect

### Employment Type

Full-time

### Industry

Customer Service

### Job Location

Remote work from: United States

### Base Salary

\$ 19

### Date posted

May 18, 2024

### Valid through

01.01.2029

## **Maintain accurate records of customer interactions and transactions**

You will need to maintain accurate records of all customer interactions and transactions, including details of any issues or inquiries raised and the solutions provided.

## **Work collaboratively with the team to achieve common goals and objectives**

You will work collaboratively with the team to achieve common goals and objectives. You will need to be a team player and be able to contribute to the team's success.

## **Escalate unresolved customer issues to the appropriate departments**

If any customer issues cannot be resolved by you, you will need to escalate them to the appropriate departments for further assistance.

## **Requirements**

To be considered for this role, you will need to meet the following requirements:

### **Education and Experience**

- High school diploma or equivalent
- Prior customer service experience is a plus

### **Skills**

- Excellent verbal and written communication skills
- Ability to work independently and as part of a team
- Strong problem-solving skills
- Ability to multitask and manage time effectively
- Strong attention to detail

## **Benefits**

Our client offers a range of benefits to employees, including:

- Competitive pay rate of \$19/hour
- Opportunity for growth and advancement within the company
- Health insurance and other benefits available
- Work from the comfort of your home
- Flexible scheduling

## **FAQs About Remote Work**

If you're new to remote work, you may have some questions about what it entails. Here are some frequently asked questions about remote work:

### **What equipment do I need to work from home?**

To work from home, you will need a reliable computer or laptop with a stable internet connection. Some companies may provide you with additional equipment, such as a headset or webcam.

## **How do I stay connected with my team?**

Most companies use online collaboration tools and communication software to keep their remote teams connected. Examples include Slack, Zoom, and Microsoft Teams.

## **How do I manage my time effectively while working from home?**

It's important to establish a routine and set boundaries between work and personal life. Set specific work hours and take breaks regularly to avoid burnout. Prioritize your tasks and stay organized, and be sure to communicate with your team if you need any assistance or support.

## **What are the advantages of remote work?**

Remote work offers a range of advantages over traditional office-based work. These include:

- Increased flexibility and freedom to manage your own schedule
- No commuting time and associated expenses
- Reduced office-related expenses, such as clothing and food costs
- Improved work-life balance
- Increased productivity and job satisfaction

## **About Jobtacular.com**

Jobtacular.com is a leading job site that specializes in remote and work from home jobs. We bring job seekers and employers together from all over the web, providing a platform for people to find the right remote job that fits their skills and experience. Our mission is to help people find fulfilling and rewarding work that enables them to achieve their personal and professional goals.

At Jobtacular.com, we understand that remote work can be challenging, especially for those who are new to it. That's why we provide a range of resources and information to help job seekers navigate the world of remote work, including tips for staying productive, managing your time effectively, and maintaining work-life balance.

We are committed to helping our clients find the best candidates for their remote job openings, and we are dedicated to supporting job seekers in their search for fulfilling and rewarding remote work opportunities.

## **Conclusion**

If you're looking for an exciting and rewarding job that allows you to work from home, the Entry Level Virtual Assistant Customer Chat Support position is an excellent opportunity to consider. With competitive pay, flexible scheduling, and the opportunity for growth and advancement, this role offers a range of benefits to those who are passionate about customer service and communication. Apply today and take the first step towards a fulfilling and rewarding career in remote work!

## How to Apply

This position requires a short, three-minute online assessment to begin applying. Click the button below to begin the assessment now:

Visit Site

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