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APPLY NOW

Online Chat Assistant Positions Adaptable Schedule – No Prior Experience Required | \$25–\$35/hr

Description

Job Title: Remote Chat Assistant – Fully Flexible Hours, No Calls

Compensation: \$25–\$35 per hour, paid weekly

Location: Fully Remote – Open to global applicants

Schedule: Choose your own 4–8 hour shifts; 15–40 hrs/week

Experience Required: None – training included

Education Required: No degree required

Hiring organization

Remote Customer Service Jobs
Work From Home

Industry

Customer Service

Job Location

Remote work possible

Base Salary

\$ 25 - \$ 35

Date posted

February 2, 2025

Valid through

01.01.2029

About the Company

This leading digital education and membership platform offers subscription-based access to personal development tools, online workshops, and curated learning experiences. As demand grows across multiple time zones, they're expanding their support team with fully remote **chat assistants**—offering structured, calm support through live messaging only. The company is committed to a no-phone, flexible-schedule support model that gives both customers and support agents a better experience.

Position Overview

If you're searching for **remote chat assistant jobs flexible schedule**, this position offers full control over when you work while delivering meaningful support to users. You'll help customers troubleshoot account access, navigate subscriptions, apply promotions, and resolve basic billing issues—all using written chat and email channels.

Daily Responsibilities

- Manage inbound chats and email support cases via online dashboard
- Use internal templates and structured workflows to guide users through issues
- Assist with account access problems, billing adjustments, subscription upgrades, and feature navigation
- Escalate complex technical issues to specialized teams
- Document every interaction with proper tagging and notes
- Maintain a calm, clear, and brand-aligned tone in every message

Why You'll Love This Opportunity

- **True schedule flexibility.** Pick your hours each week
- **No phone calls ever.** Messaging only—no cold calls or live speaking required
- **Beginner-friendly onboarding.** No experience necessary
- **Weekly pay.** Get paid reliably every Friday
- **Work anywhere.** Remote-first team, worldwide hiring

Requirements to Get Started

- Laptop or desktop computer with Chrome browser
- Stable internet connection (minimum 10 Mbps)
- Typing speed of 45+ WPM
- Fluent written English
- Self-motivation and reliability while working independently

Compensation & Shift Details

Start at \$25/hour

Eligible for raise to \$30–\$35/hour after 30 successful shifts with strong QA and customer feedback

Self-schedule shifts each week using an internal scheduling platform. Mornings, evenings, weekends, and overnight shifts available. Minimum 15 hours/week.

Training & Onboarding Process

- 2-hour onboarding module covering tools and workflows
- Practice sessions responding to simulated tickets
- First shift supervised by a QA mentor for feedback
- Begin paid shifts within 3–5 business days after onboarding

Sample Shift Snapshot

During a Saturday 10 AM–4 PM shift, you reset a user's password, guide another through billing updates, and help a third user redeem a promotion code. All communication stays written, calm, and well-documented—no phone calls involved.

What Chat Assistants Are Saying

“Being able to control my schedule has changed my work-life balance. I love the peace of this chat-only role.” – Jessie F., Vancouver, CA

“I used to dread customer service jobs because of calls. This is different—structured, written, and focused. It's perfect for remote work.” – Omar E., Dubai, UAE

FAQs

Is this job really flexible?

Yes. You can pick shifts that fit your week.

Do I need any special certifications?

No. Full training is provided after hiring.

Is this role open internationally?

Yes. You can work from anywhere with stable internet.

Apply Now – Real Chat Support, Real Flexibility

Click the Apply Now button to apply for one of the best **remote chat assistant jobs flexible schedule**. Train fast, set your own hours, and build a real remote career without phones or video calls.

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