



<https://jobtacular.com/job/remote-chat-coordinator/>

## Home-Based Chat Coordinator Remote Job Earn \$25-\$35/hr with Flexibility

### Description

### About Us

Jobtacular.com is a leading job search website that specializes in providing remote and work from home job opportunities to job seekers. We believe that everyone should have the flexibility to work from anywhere in the world while having fun doing it. Our team of Live Chat Agents is expanding, and we are looking for outgoing individuals to join our virtual team.

### Job Description

We are seeking a Remote Chat Coordinator to work in the USA with a flexible schedule. This is a full-time or part-time position that offers the ability to work independently with support from our virtual team. The ideal candidate should be self-motivated, have a dedicated workspace at home, and have access to a computer and/or cell phone.

The selected candidate will go through a short training program to get familiar with the job and the business that you are working for. After that, your daily task will be to log in to the business's website live chat feature and respond to customer questions. Some inquiries will be for support and others will be sales-related. You will be given documentation with answers to the most common questions, and you will have full support from our team as well.

### Key Responsibilities

As a Remote Chat Coordinator, your key responsibilities will include:

#### Respond to Customer Inquiries

The main task of a Remote Chat Coordinator is to respond to customer inquiries on the business's website live chat feature. You will need to provide support and sales-related information to customers to ensure their queries are resolved in a timely manner. It is important that you have excellent communication skills and can work efficiently to resolve any issues that customers may have.

#### Follow Provided Steps and Instructions

To ensure consistency in the quality of service, you will need to follow the provided steps and instructions closely. This will ensure that all customer inquiries are dealt with efficiently and effectively.

#### Work Independently with Support from Our Virtual Team

### Hiring organization

Tech Connect

### Employment Type

Full-time, Part-time

### Industry

Customer Service

### Job Location

Remote work from: United States

### Base Salary

\$ 27

### Date posted

September 20, 2024

### Valid through

01.01.2029

As a Remote Chat Coordinator, you will be working independently but will have support from our virtual team. Our team will be available to help you with any queries or issues that you may have. You will need to be self-motivated and able to work independently to ensure that you are meeting the expected standards of service.

## **FAQs About Remote Work**

### **What is Remote Work?**

Remote work means working from a location that is not the company's physical office. Remote work allows you to work from anywhere in the world and offers the flexibility to work at any time that suits you.

### **What are the benefits of working remotely?**

Working remotely offers many benefits such as flexibility, the ability to work from anywhere in the world, and the chance to be your own boss. You can work from the comfort of your own home, avoid a long commute, and have the flexibility to work around other commitments such as childcare or study.

### **What are the requirements for working remotely?**

To work remotely, you need a reliable internet connection, a dedicated workspace, and access to a computer or cell phone. You will also need to be self-motivated, have excellent communication skills, and be able to work independently while also being part of a virtual team.

## **About You**

As a Remote Chat Coordinator, you will need to have the following skills and attributes:

### **Located in the USA**

You must be located in the USA to be considered for this position.

### **Self-Motivated**

You will need to be self-motivated to ensure that you are meeting the expected standards of service. You will be working independently, and it is important that you can manage your time effectively to meet the demands of the role.

### **Access to a Device to Access Social Media and Website Chat Functions**

You will need to have a device that can access social media and website chat functions such as a phone, tablet, or laptop. You will need to be able to use these devices efficiently and be comfortable with using technology.

## **Ability to Follow Provided Steps and Instructions Closely**

To ensure consistency in the quality of service, you will need to follow the provided steps and instructions closely. This will ensure that all customer inquiries are dealt with efficiently and effectively.

## **Availability for 8 Hours per Day**

You will need to be available for 8 hours per day to ensure that you can respond to customer inquiries in a timely manner.

## **Reliable Internet Connection**

You will need to have a reliable internet connection to ensure that you can access the business's website and respond to customer inquiries without any issues.

## **Contract Length and Pay Rate**

### **Contract Length: No Fixed Term**

There is no fixed term for this position. We are looking for a long-term partnership with the selected candidate.

### **Pay Rate: \$27 per Hour**

The pay rate for this position is \$27 per hour. The pay rate may be subject to change based on performance.

### **Hours per Week: 15 Hours per Week**

The selected candidate will be expected to work 15 hours per week. There may be opportunities for additional hours based on performance.

## **About Jobtacular.com**

Jobtacular.com is a leading job search website that specializes in providing remote and work from home job opportunities to job seekers. We believe that everyone should have the flexibility to work from anywhere in the world while having fun doing it. Our team of Live Chat Agents is expanding, and we are looking for outgoing individuals to join our virtual team. We offer a supportive work environment that allows you to work independently while also being part of a virtual team. We value our employees and are committed to providing a positive work experience for all our team members.

Join our team today and start your journey to a fulfilling and rewarding career as a Remote Chat Coordinator!

## How to Apply

If you are ready to be your own boss, have flexible hours, work remotely from anywhere in the world, and have fun doing it, apply now by clicking the link below. We are looking for outgoing individuals who are self-motivated and can work independently while also being part of a virtual team. If you have excellent communication skills and are comfortable with technology, we would love to hear from you.

Visit Site

## Disclosure

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Be sure to check out our partner sites at [RemoteJobsSite.com](https://RemoteJobsSite.com), [YourRemoteWork.com](https://YourRemoteWork.com) and [Joballstar.com](https://Joballstar.com)