

https://jobtacular.com/job/remote-chat-support-jobs-no-experience-needed-flexible-hours/



Remote Chat Support Jobs - No Experience Needed, Flexible Hours

#### Description

# **Position Summary**

An international lifestyle brand is currently hiring Remote Chat Support Assistants to join their virtual customer service team. This is a fully remote, entry-level position that requires no previous experience and no college degree. Designed for individuals seeking flexibility and stability, this opportunity allows you to earn a reliable income while working from the comfort of your home. As a Chat Support Assistant, you'll be responsible for answering incoming customer messages via a live chat interface. This includes resolving questions about orders, updating account information, guiding users through product selections, and escalating issues when necessary. No phone calls, video meetings, or cold calling are required. All support is delivered through secure, text-based messaging systems.

# What You'll Be Doing

### **Managing Live Chat Conversations**

Respond to customer inquiries in real-time using our secure chat portal. You'll provide quick and helpful responses while using approved templates and tone guidelines to maintain brand standards.

#### **Helping with Product and Order Support**

Assist customers with product recommendations, order tracking, and account updates. You'll have access to product catalogs, shipping policies, and internal tools to resolve most questions on your own.

#### **Documenting Each Chat**

Use dropdowns and short text summaries to log chat topics and outcomes after each conversation. This helps our quality team monitor support metrics and ensures continuity for follow-up agents.

## **Escalating Complex Cases**

When needed, forward chats to other departments for refunds, technical troubleshooting, or special account handling. You'll follow simple prompts to tag and reroute these requests.

#### Hiring organization

Remote Customer Service Chat Jobs

#### **Base Salary**

\$ 25 - \$ 35

#### Industry

**Customer Service** 

#### **Job Location**

Remote work possible

#### Date posted

September 21, 2025

## Valid through

01.01.2029

## A Day in the Life

You'll begin your shift by logging into the dashboard, where chat requests are queued. Depending on your pace and the complexity of the queries, you might handle 2-4 chats at a time. The interface provides access to scripts, articles, and supervisor chat for real-time help. Performance stats update as you go, and you'll receive friendly check-ins and guidance from team leads throughout the day. Breaks and flexible shifts are available based on your selected hours.

# Required Skills & Qualifications

- No degree required high school or equivalent is acceptable
- No previous job experience necessary
- · Basic familiarity with internet browsers and chat platforms
- Typing speed of at least 30 words per minute
- · Ability to follow written instructions and resolve customer concerns calmly
- · Fluency in written English
- · Reliable internet connection and a laptop or desktop computer

#### How to Thrive in a Remote Role

#### Set Up a Comfortable Workspace

Create a distraction-free environment with proper lighting, ergonomics, and minimal background noise. This helps you focus and perform at your best.

## **Take Advantage of Onboarding Resources**

Our platform provides all necessary training, practice chats, and simulations before your first live interaction. Use these tools to build confidence and efficiency.

#### **Maintain Clear Communication**

Use proper grammar, professional tone, and structured responses when chatting with customers. The templates and tone guides provided will help you stay consistent.

#### **Track Your Metrics**

Pay attention to performance stats like response time, satisfaction score, and issue resolution rate. Use feedback to continually improve.

# **Perks & Benefits**

- Hourly pay between \$25-\$35 depending on shift and experience
- Completely remote work from any location
- Flexible scheduling full-time or part-time options available
- Weekly payments with bonuses for high-performing agents
- No phone or video communication required written chat only
- · Paid training and ongoing career support
- Performance reviews with advancement opportunities
- Inclusive hiring practices all backgrounds welcome

# **Frequently Asked Questions**

#### Is prior experience required?

No. This position is designed for individuals without prior customer support experience. Our training ensures you're fully prepared to succeed.

### Do I need to make phone calls?

No. This is a chat-only support role. You will not be expected to make or receive phone or video calls.

### Can I choose my schedule?

Yes. Our platform allows you to choose from available shifts based on your location and availability. Both part-time and full-time roles are supported.

## What equipment do I need?

A computer (desktop or laptop), a reliable internet connection, and basic typing proficiency are all you need to get started.

## When does training begin?

After your application is accepted, you'll receive an onboarding invitation via email within 48 hours. Training typically takes 2–3 days and is fully remote.

# **How to Apply**

Start by submitting your online application and completing the brief typing speed and grammar check. If you meet the qualifications, you'll receive instructions to begin paid onboarding. Once complete, you'll be scheduled for your first shift. The entire process is online and typically takes under one week from application to start date.

# Why This Remote Job Is Perfect for You

This is a legitimate, entry-level remote job that requires no phone work, no degree, and no past experience. You'll receive full training and support, work flexible hours, and earn a competitive hourly rate while chatting with customers from home. Whether you're looking to start a new career or just want a steady online income stream, this Remote Chat Support opportunity offers everything you need to get started and grow in the digital workplace.

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